



Everyone matters, every day counts

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Headteacher: Phillip Potter

24 November, 2017

Dear Parent/Carer,

School Christmas Lunch - Wednesday 13th December 2017

On Wednesday 13th December, we will be serving a Christmas lunch to those students in the above family groups who normally have a hot meal. However, if your child usually brings in a packed lunch from home and would like to have a hot festive lunch instead, please complete the slip attached and return it to me by Friday 1st December, together with £2.30. If I do not hear from you by then, I will assume that you would prefer to send in a packed lunch from home instead on that day. For those students entitled to free school meals no money is required, please just return the attached slip. Both slips and payments should be placed in a named envelope and posted in the payment slot at Reception. They should not go to classes.

Packed Lunches from home - Tuesday 12th December 2017

On Tuesday 12th December, please would you send in a packed lunch from home for your child even if you usually pay for a hot school meal, as our catering staff will be cooking a Christmas lunch for the rest of the school on that day? However, if your child is entitled to free school meals, West Sussex County Council will supply a packed lunch for them.

Should you have any queries concerning these arrangements, please do not hesitate to contact me on 01903 708870.

Kind regards,

Lesley A Crosby (Mrs)
Finance Office



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PLEASE RETURN TO LESLEY CROSBY BY FRIDAY 1ST DECEMBER 2017

Christmas Lunch - Wednesday 13th December 2017 - Avatar, Marvel & 6th Form

Student's name..... Class.....

Please tick one option:

[] The above student would like a Christmas Lunch and I am enclosing £2.30.

[] The above student would like a Christmas Lunch and is registered for Free School Meals, the 16-19 Bursary or has already paid in advance for meals up to Christmas.